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Comptroller

Deputy Comptroller

Weekly Activity Report

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2. Held the second meeting of the Career Service Board of the Comptroller's Office. The main discussion of the meeting was with respect to establishing the level at which evaluation reports will be evaluated and the level at which they will be reviewed. It was agreed that a subsequent meeting would be held very shortly to discuss more completely the broader purposes and objectives of the Board.

3. Arranged to assign an accountant to the Office of Procurement and Supply for the purpose of establishing an adequate accounting system with respect to the corporation recently established for the purpose of continuing the purchases of materiel heretofore made by an individual who has been working for CIA on a contract basis. Subsequently, a meeting was held with the Office of Audit to further review the condition of the prior records; and, at this meeting, it was agreed that it might be advisable to propose that the records be transferred to the Finance Division rather than continuing to be maintained in the Office of Procurement and Supply. Further discussions will be held with the Office of Procurement and Supply in this regard.

4. Met with representatives of the Office of Procurement and Supply, Office of Audit, and DD/P and reviewed a proposed staff study designed to establish the basic principles with respect to the maintenance of a stock procurement fund and related stock accounting

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and financial inventory records. Certain change in language was proposed by the DD/P representative which the rest of the committee did not agree with. Therefore, it was decided necessary to re-discuss the proposal with [REDACTED] and to meet again on Tuesday, 7 October 1952, to consider the draft in light of the discussion with [REDACTED]

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5. Attached hereto is Progress Report of the Technical Accounting Staff's liaison activities with Commercial Division.

Attachment

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